

APPEAL TO THE PEEL HALTON SOCCER ASSOCIATION RIGHTS OF APPEAL INFORMATION

You have the right to appeal the decision of the Burlington Soccer League (BSL, Senior Club League).

This decision may be appealed to the Peel Halton Soccer Association and may be appealed by any party affected by the decision.

The letter of appeal must specify your rationale for appealing the decision of the Burlington Soccer League. Your rationale must include:

- a) Making a decision for which the *Respondent* did not have authority or jurisdiction as set out in applicable governing documents;
- b) New facts were not available when the decision was made;
- c) Failing to properly interpret the relevant Published Rules;
- d) Failing to follow procedures as laid out in the relevant Published Rules; or
- e) Making a decision that was influenced by bias
- f) Alleged excessive fine, fee, penalty or bond.

Failure to provide adequate rationale will result in your appeal being disallowed.

The appeal must be submitted in writing by registered mail or recognized Courier Service or by hand-delivery or by fax or by e-mail to:

PEEL HALTON SOCCER ASSOCIATION

**Unit B3, 5659 McAdam Road
Mississauga, Ontario, L4Z 1N4**

**Fax:
E-Mail**

**905-890-5373
phsa@peelhaltonsoccer.on.ca**

When registered mail or recognized Courier Service is used to submit the appeal, it must be postmarked or dated no more than fourteen (14) working days from the receipt of the written decision rendered by the Burlington Soccer League.

When hand-delivery, fax or e-mail is used to submit the appeal:

- a) it must be received at the PHSA Office no later than fourteen (14) working days from the receipt of the written decision rendered by the Burlington Soccer League.
- b) the recorded payment must be received with the hand delivery or, within five response days after the receipt of the e-mail or fax;
- c) in cases of disputed delivery date regarding appeals submitted by hand-delivery, fax, or e-mail, it is the responsibility of the Appellant to prove which date that the appeal was received at the PHSA District Office.

A copy of the letter of appeal **may** be sent to the Burlington Soccer League at its address below:

C/o 621 Deerpark Drive
Burlington, Ontario
L7L 5W6

However, it is the responsibility of the Governing Organization (ie., in this case, Peel Halton Soccer Association) to advise all relevant parties about the appeal and to provide them with a copy of the appeal.

The appeal to Peel Halton Soccer Association must include:

1. a letter of appeal;
2. the appeal fee of Five Hundred dollars (\$500.00) by certified cheque or money order
3. a copy of the decision being appealed.

If the appeal is upheld, the appeal fee will be returned to the appellant.

Special criteria are used in the deciding of appeals pertaining to playing-out rights. Contact the PHSA Office for more information on appeals regarding playing-out rights.

For additional information about appeals, view the website at **www.soccer.on.ca**